

10 September 2024

INVITATION TO TENDER

FOR COMPLETE OVERHAUL OF A PRODUCT FLUID SWIVEL UNIT OF SINGLE ANCHOR LEG MOORINGS (SALM)

Dear Sir/Madam,

We Azzawiya Oil Refining Company Inc. (ARC), subsidiary of National Oil Corporation of Libya (NOC), is located about 50km west of capital Tripoli. The Refinery has a marine terminal comprising three mooring berths for the import and export of crude, semi-finished and finished petroleum products.

1. Aims of the Services

ARC intends to carry out a complete overhaul of a Product Fluid Swivel which was brought out to marine site for breakdown including inspection, repair and replacement of defective parts, painting, testing, certification etc. as per the internationally approved standards and specifications.

2. Bidding Documents

Paying a value of (200.00) two hundred Euros via bank transfer to one of the following accounts: -

- **Bank name: British Arab Commercial Bank.**
 - Beneficiary name: Azzawiya Oil Refining Company.
 - Account No. :100053
 - Currency: Euro
 - Swift code: BACMGB2LXXX
 - Sort code: 23-47-12
 - Iban: GB 76 BACM 2347 1200 100053

- **Bank name: Libyan Foreign Bank.**
 - o Beneficiary name: Azzawiya Oil Refining Company.
 - o Account: 55727
 - o Currency: Euro
 - o Swift Code: LAFBLYLTXXX

NOTE: Tender documents will be sent to the bidder as soon as we receive the prove of payment, which to be made during the dates from Tuesday the 17th of September 2024 till Thursday the 19th of September 2024.

3. Submission of Bids by Courier Service

- 3.1 The **Bids** shall be signed, stamped on each page, and submitted as detailed below, placed in a separate envelope and sealed with red wax:
- a) One original technical bid marked “Confidential Technical” +2 copies.
 - a) One original with prices/unit rates marked “Confidential Priced Original” +1 copy.
 - b) One un-priced marked “Confidential Un-priced” +2 copies.
 - c) A Bid Bond equal to (5000.00) five thousand Euros in a form of a standby L/C valid for one month after expiration date of the offer as per the form that will be attached with the ITB documents.
- 3.2 The **Bids** must be marked, addressed and delivered to:
- Secretary of Tenders Committee
Main Administration Building, Office No. (11-B)
Azzawiya Oil Refining Company Inc.,
P.O Box 15715, Azzawiya
6451 Tripoli / Libya
Tel: +218237628670
Company: _____ (Name of the company)_____

- 3.3 It is the exclusive responsibility of the **Bidder** to ensure that its bid is sent by courier to the address mentioned in the item (3.2), on or before the closing date of **Tuesday the 3rd of October 2024 at 13:00 hrs. Libyan Local Time (any bid sent after the closing date will be rejected).**

NOTE: Tracking code of the parcel to be sent via electronic email as soon as the offer is sent.

4. Bid Validity Period

Your **Bid** should be valid for a period of **hundred and eighty days (120) days** from the deadline for submission (bid closing date).

If a **Bid** is considered not substantially responsive by **ARC**, it will be rejected.

5. Award of Contract

- 5.1 **ARC** will award the contract to the **Bidder** whose **Bid** has been determined to be most substantially responsive considering financial capability, technical capability, and who has bid the most competitive price.
- 5.2 Notwithstanding paragraph 5.1 (above), **ARC** reserves the right to accept or reject any **Bid**, and to cancel the bidding process and reject all bids, at any time prior to the award of contract, without thereby incurring any liability.

6. companies wishing to precipitate in the tender shall submit the following documents:

- 1- Introduction of the company highlighting the specialized field of activities.
- 2- Valid license for carrying out company.
- 3- Statements of approved company's financial status for the last three years (including annual budget).
- 4- Company technical staff organization chart and equipment list, including List of proposed personal assigned for this project with brief CV.
- 5- Contact details i.e. address of the company head office and branch in Libya if available, telephone, email address, official website..etc.
- 6- Detailed list of post experience.
- 7- Certificate showing the completion for similar works in the past.

Notes:

All the spare parts required for the swivel maintenance must be genuine, to be provided from original equipment manufacturer.

Thanking you

Yours Faithfully

Azzawiya Oil Refining Company INC

TENDERS COMMITTEE